



TRU AUDITION EVENT 2009

In association with Actors Connection, Bluface Photography, The Barrow Group Theatre Company, The Network, Samuel French, Actors Access, The Players Theatre, Precision Photos, Weist Barron & BackStage.

GUIDELINES AND APPLICATION FORM

Hello, and welcome to the Guidelines/Application Packet for the TRU Audition Event 2009! You're in for a real treat, as we anticipate approximately 60 producers, directors, agents, and casting folks in attendance at this event over two days in April 2009.

Please look over the following information carefully in order to start your audition preparations. **PLEASE DO NOT CALL OR EMAIL THE ORGANIZERS WITH QUESTIONS UNTIL YOU HAVE READ ALL INSTRUCTIONS CAREFULLY.** If, after you read these guidelines, you have questions, please send us an email and we'll do our best to assist you. (Please be patient- this invitation is being extended to thousands of NYC actors for the 215 slots available- we'll return your email as promptly as possible.)

Here's to a successful Audition Event in 2009!

Erin Cronican, TRU AE Actor Coordinator
TRUAE-Actor@truonline.org

Colleen Jasinski & Paul Michael
TRU Audition Event Co- Producers

Bob Ost
TRU Executive Director

Below are the generous folks whose support helps keep this event affordable for us and for you. Help us thank our generous sponsors by supporting them!



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“Approximately 6 years ago I auditioned at a TRU showcase. From my participation in that weekend I booked at least four auditions, booked a show, and participated in a reading within a month’s time. It has been a few years since I acted last because I have happily moved into theatre management, however to this day I still receive phone calls from playwrights, producers, and casting agents from time to time that were based off of that audition weekend. It just goes to show you that when you participate in TRU, people do indeed watch you! ~ Michael Ian Cedar

TRU AUDITION EVENT: The Basics

• WHAT and WHO

2009 TRU Audition Event

Presented in association with Actors Connection, Bluface Photography, The Barrow Group Theatre Company, The Network, Samuel French, Actors Access, The Players Theatre, Precision Photos, Weist Barron and BackStage (*plus others, TBA.*)

A 2-day general audition provided as a benefit to the TRU producer members to assist them with the casting and development of projects for the 2009-2010 season. TRU actor members, as well as non-member actors, are invited to apply for audition time slots.

• WHEN

The audition will be held over 2 days in April 2009:

Saturday, April 4, 2009 (10am-6pm): Non-Singing Actors only

Sunday, April 5, 2009 (10am-6pm): Singers and Actors

• WHERE

The Barrow Group
312 W 36th Street, 3rd Floor
Between 8th and 9th Avenues

• INFORMATIONAL MEETING / MEET THE COACHES EVENT - SAVE THE DATE: March 7, 2009

One month before the audition event we will be holding a free informational session, and all applicants (especially those new to the event) are encouraged to attend. In addition to an information session, we will be hosting our annual Meet the Coaches event, during which applicants get to meet and interview 10 prospective coaches to help prepare their audition materials for the main event. More details will be forthcoming.

APPLICATION GUIDELINES

• **APPLY EARLY** - Audition times will be assigned on a first-come-first-served basis as application packets are received by mail. Priority is given to TRU members. Last year, the event sold out by March 8. *(Non-members will be given an opportunity to join. See page 9 for pricing and details.)*

• **FILL OUT AND SUBMIT APPLICATION PACKET** - The application packet consists of 3 items:

- 1) TRU Audition Event Application Form: *(found on page 7 of this packet)*
- 2) One (1) Headshot and Resume
- 3) Payment by CHECK, made out to "Theater Resources Unlimited"

MAIL all 3 items to:

Theater Resources Unlimited
309 West 104th Street, #1D
New York, NY 10025
Attn: TRU Audition Event 2009

• **DEADLINES AND FEES** - Basic deadlines and submission fees are as follows:

Early Registration: \$45

Early Registration Deadline: February 28, 2009

Standard Registration: \$60

Standard Deadline: March 14, 2009

TRU Members: Take \$5 off either of the above registrations.

• **TIME SLOT CONFIRMATION** - Once your TRU Audition Event 2009 Application and headshot/resume have been reviewed, and the March 14 deadline has passed, an email will be sent informing you as to, **a)** whether or not your submission has been approved, along with, **b)** the time of your audition.

- Priority slots are given to members of Theater Resources Unlimited.
 - Non-members may join TRU to receive a priority slot. *(See details on Page 9.)*
 - Non-members choosing not to join TRU will be given slots based on availability.
- Note: Everyone will be contacted, whether or not your submission has been approved and even if all the time slots have been filled. A Wait List will be in effect. PLEASE DO NOT CALL THE OFFICE to check on the status of your submission- confirmations will be sent out AFTER March 14, 2009.*

After your submission has been approved, you will need:

- **60 HEADSHOTS**** - Requirements for headshots are as follows:
 - **MUST BE 8"x10" in format** (No 8 1/2"x11" headshots will be accepted.)
 - We recommend that all photos be printed in color
 - We recommend that all photos are printed on photographic paper, or heavy lithograph. We strongly discourage Xerox copies of photos.
- **60 RESUMES**** - Requirements for resumes are as follows:
 - **MUST BE 8"x10" in format** (No 8 1/2"x11" resumes will be accepted.)
 - **MUST BE attached to the headshot prior to arriving at the audition**, using either glue, double-stick tape, or staples. We do not recommend using paper clips, as they often snag and become detached from the photos.

*** 60 is an approximate number. You will be notified if there are any changes. All unused headshots and resumes will be returned to you after your audition.*

ANY SUBMISSIONS THAT ARE NOT PROPERLY FORMATTED WILL NOT BE CONSIDERED UNTIL THEY ARE CORRECTED.

- **HEADSHOT REPRODUCTION** - TRU has a partnership with Precision Photos- TRU actors receive a 15% discount on headshot reproduction for this event (limited to 1 photo/1 look, includes retouching.)
- **AUDITION PIECE INFORMATION** - On every resume submitted, you must write your audition pieces *clearly and legibly*:
 - Monologue: Title of Play, and Character/Role; **and**
 - Song: Song Title, Musical Title - **or** - 2nd Play/Character

There are several ways to write Audition Pieces on your resume -

- Type the information along the top or bottom of your resume
 - Write the information on a sticky/post-it note and attach to resume
 - Hand-write information on the resume
 - If you are doing two pieces, you must include BOTH of the pieces
- **AUDITION ACCOMPANISTS** - The accompanists for this event will be Steven D. Cirillo (Sunday morning) and Tracy Stark (Sunday afternoon.) To book practice time with either accompanist, contact Steven at (212) 957-1822 or Tracy at (917) 365-1951. (You'll also have a chance to meet acting and vocal coaches at our Meet The Coaches event on March 7, 2009.)

DAY OF AUDITION GUIDELINES

- **ARRIVE EARLY TO YOUR AUDITION** - You must arrive at least 30 minutes before your scheduled time. We tend to run early, and will skip over your time if you have not checked in early.
- **PRESENT TWO CONTRASTING PIECES** - Auditors have requested two contrasting audition pieces of your choice. One of your pieces may be 16 - 32 bars of a song. If you choose to present only one piece, we recommend that it shows as much range as possible, since our auditors represent a wide range of acting opportunities.
- **SINGERS** - No recorded music. An accompanist will be provided. **MONOLOGUE IS REQUIRED IN ADDITION TO YOUR SONG.** Should you choose to do your monologue first, please bring a copy of your monologue for the accompanist to look at so they can start your intro at the proper time. Bring sheet music in the proper key and neatly prepared for the accompanist.
- **AUDITION TIME LIMIT** - You will have a total of 2 MINUTES to perform your selections. The time will start as soon as you start your first piece. We will have an audition staffer equipped with a timer, and time limits will be **STRICTLY** enforced. Announce your name **ONLY**, **NOT** the names of your pieces (your pieces will already be written on your resume.)
- **AUDITOR LIST** - After the auditions, mailing information for all auditors will be made available on the TRU website.
- **WAIT LIST** - We expect all slots to be filled, and we will have a wait list. **DO NOT assemble your headshots and resumes until you receive a time slot confirmation following the March 14 deadline.** We will not be held responsible if you print your materials but do not get selected to audition. If you are waitlisted but are not selected as an auditioner, your check will **NOT** be cashed. TRU will void/destroy it, or you may pick it up from the office after the event.
- **CANCELLATIONS** - If you cannot use your audition slot, we ask that you let us know as soon as possible so that we may fill your slot with an alternate auditioner. If you cancel 48 hours prior to your scheduled time, you will receive a refund minus a \$10 processing fee. No refund will be offered with less than 48 hours notice.

TRU AUDITION EVENT 2009 APPLICATION FORM

This form along with your payment and headshot/resume must be received by TRU no later than **Saturday, March 14, 2009** (Note: *Early birds receive a discount if TRU receives your submission by February 28, 2009.*) **PLEASE FILL OUT THE FOLLOWING INFORMATION:**

NAME: _____

ADDRESS: _____ CITY: _____ ST: _____ ZIP: _____

EMAIL: _____ PHONE: _____

GENDER: _____ AGE RANGE: _____ CLASSICALLY TRAINED: IMPROV TRAINED:

UNION(S): _____ SINGING (at audition): NON-SINGING (at audition):

PAYMENT DETAILS (please check ONE only):

- Early Bird: Submit by February 28, 2009 -

- Early Bird Registration (Current TRU Member)** - I am enclosing the \$40 fee
- Early Bird Registration (Joining/Renewing TRU Today)** - I am enclosing the \$85 fee
- Early Bird Registration (Not Joining TRU)**- I am enclosing the \$45 fee

- Standard: Submit by March 14, 2009 -

- Standard Registration (Current TRU Member)** - I am enclosing the \$55 fee
- Standard Registration (Joining/Renewing TRU Today)** - I am enclosing the \$100 fee
- Standard Registration (Not Joining TRU)**- I am enclosing the \$60 fee

*** See Page 9 for full list of Membership Benefits*

- I would like to help out by volunteering for the event (min. 4 hour shift required)**

AUDITION TIME SLOTS: We are asking all actors to keep the weekend of April 4 & 5 open until time slots are given in mid-March. **However, if you know of a conflict, please list it below and we will do our best to schedule around it:**

CONFLICTS (if any): _____

REMINDER: We will do everything we can to accommodate your time-slot preference, but applications are approved on a first come, first served basis with priority given to TRU members. Not all requests can be honored.

**** ALL APPLICATIONS MUST BE RECEIVED BY MARCH 14. NO EXCEPTIONS ****

TRU AUDITION EVENT 2009 DEADLINES AND KEY DATES

FEBRUARY 28, 2009	Early Bird Registration Deadline
MARCH 7, 2009	TRU Audition Event Informational Meeting and "Meet The Coaches" Event
MARCH 14, 2009	REGISTRATION IS CLOSED
MARCH 14-20, 2009	Actors notified of time slots
MARCH 20-27, 2009	Actor conflicts and cancellations addressed
MARCH 28-31, 2009	Wait List actors notified of status
APRIL 4, 2009	Day 1 of the TRU Audition Event
APRIL 5, 2009	Day 2 of the TRU Audition Event

MEMBERSHIP BENEFITS

JOIN THEATER RESOURCES UNLIMITED AT 30% SAVINGS ... AND be given a Priority Audition Slot

Annual membership is \$60, but you can join now and register for the Audition Event for a combined Membership / Audition Package price of \$85. *(For Early Bird Registration only. Membership / Audition Package with Standard Registration is \$100.)*

- Free subscription to the TRU Update community newsletter, plus unlimited free postings. *(reg. \$20/month for non-members)*
- Free admission and priority seating at all monthly panels/meetings. *(regularly \$12 per event for non-members)*
- Eligibility for scholarships to the Commercial Theater Institute, the 14-week program as well as the three-day weekend intensive.
- Eligibility for the TRU Producer Mentorship Program in which we pair you in monthly one-to-one mentoring sessions with a top New York producer, artistic director or general manager for a three month period.
- Priority privileges at the annual TRU Audition Event. Actors receive a discount off the application fee. Producers, writers and directors are given priority seating for the two-day event, and the chance to see over 200 actors.
- FREE monthly workshops for actors, including on-camera technique, business and monologue coaching, and our popular "Actor Resource Night and Speed Dating."
- Discounted listing in the TRU Resource Directory for Actors & Producers.
- Priority consideration and waived fees in TRU co-operative productions and play reading series, including the New Plays Reading Series, and the New Musicals Reading Series.
- Members-only access to the TRU postal mailing list of over 5000 names *(we do not share our email list of 3000 names... nor would most of you actually want us to.)*
- Reduced admission for TRU members to productions by other participating TRU theater companies.
- Reduced rates for TRU members for various theater resources (i.e. theater space, promotion and publicity, printing, advertising, etc.), Broadway and off-Broadway show tickets, restaurant discounts.

AUDITOR INFORMATION

We average anywhere from 40-60 auditors each year. Here is a small sample of the auditors who attended last year's event.

The Network	Small Pond Entertainment	13th Street Repertory Co
Abingdon Theatre Company	Algonquin Productions	Workshop Theatre Company
E.F.S. Productions	The Director's Company	Michael Cassara Casting
Hughes Moss Casting	Judy Henderson Casting	Jamibeth Margolis Casting
Musical Mondays Theatre Lab	Hudson River Repertory Co.	Pulse Ensemble Theatre
American Renaissance Theater	White Plains Performing Arts Center	

***Note: There is no guarantee that last year's attendees will be attending this year, though we will make every possible effort to have them there.*

IMPORTANT: The presence of a casting director or producer is absolutely not a guarantee or promise of employment.

• FOR THIS YEAR'S EVENT

A final RSVP list for the attending producers will be posted on the TRU website AFTER the event. After April 8, 2009, head on over to our website at www.truonline.org and look for the "2009 Auditors" link.

• AUDITOR FEEDBACK

"Thanks so much for today! I found some great people! ~ Stephen Ahearn, Judy Henderson Casting

"Thanks, Bob, for the auditions and to all your wonderful team. The actors get better every year and the whole thing runs like clockwork." ~ Dudley Stone, Triangle Theatre

*"Thanks for creating another important TRU program that brings together talent with industry. I will certainly be contacting some of the talent that auditioned this past weekend."
~ Sheila Speller, Orielle Creative Company*

"I have a LOT of people coming from the TRU auditions to do our Monday night cold readings." ~ Melba LaRose, NY Artists Unlimited

*"Just wanted to let you know that I hired an actor from the auditions and it's working out great!"
~ Julie Balzer, Milk Can Theatre*

"It was great!!!! Just keeps getting better and better and I sooooo appreciated actors' audition pieces on their resumes!!!! Kudos." ~Sonia Gluckman, Theatre in a Trunk

ACTOR TESTIMONIALS

Here's what actors have said about previous years' auditions:

"The TRU audition event is one of the best ways to get your foot in the door of the New York acting scene." ~Christopher Heffron

"TRU is a classy and amazing group to belong to! Their audition day was run with the utmost professionalism. I would recommend it to anyone who would like to get his/her work seen!" ~Katie Yamulla

"To be seen by a crowd of auditors for the same price I pay to be seen by one at other venues is very appealing and very cost effective." ~ Michael Fawcett

"This by far was one of the best audition opportunities. To be able to do your stuff and have that many people see you in one shot is something that actors desperately need. And I could not believe how affordable you made it for all of us! Truly wonderful, with wonderful people as well. Thanks, it was a delight." ~ Rachel Axelrod

"I'm an actress who is new to the New York area. I sincerely thank you for giving me (and so many others) the opportunity to get in front of so many casting people. For someone in my position this was an excellent way to get myself out there. THANK YOU!" ~ Setor E. Attipoe

"Everyone on your staff was fantastically supportive and made the process enjoyable. TRU is just an amazing, amazing organization... one that I have found immense opportunities through, in addition to finding a sense of unity among all of us struggling artists out there. Bravo!" ~ Patricia Runcie

"Just a quick note to say that I got 5 calls already. That's a good rate isn't it! Tjoho, as I would say in Swedish." ~ Ingrid Kullberg-Bendz

"Got a call today from Nora Armani who liked my monologues on Saturday and wants me to audition for her North Western Festival tomorrow." ~ Ron Millkie

"Thank you for this great opportunity! I had a blast auditioning and, so far, have gotten two callbacks... I truly appreciate your effort in bringing so many resources and networking opportunities to actors." ~ Zak Kostro

"Thanks for another great audition experience. The event ran so smoothly. I appreciate all the hard work you have put into it. I've gotten many callbacks and am looking forward to working on new projects." ~ Jessica Lea Bailey

TRU CONTACT INFORMATION and DIRECTIONS

• DIRECTIONS TO THE BARROW GROUP

- The Barrow Group is located at 312 W 36th Street, between 8th and 9th Aves. The closest subway is the A, C, E at 34th Street.
- When you enter the building there will be 2 elevators. Follow the signs to the 3rd Floor. (Note: if you take the front elevator, go to the 3rd Floor. If you take the side elevator, go to Floor 3W.)

• QUESTIONS?

Have you read through this entire packet? If so and you still have questions, contact us right away and we will get back to you as soon as possible.

• HOW TO REACH TRU - RE: AUDITION EVENT

Your TRU AE Actor Coordinator for 2009 is Erin Cronican. You can reach her by phone or by email (email preferred):

Email: TRUAE-Actor@truonline.org

Phone: (917) 574-0417

Please do not contact the main office at TRU for audition related questions. Please allow 24 hours for a return response via email.

• HOW TO REACH TRU - RE: MEMBERSHIP and OTHER PROGRAMS

Contact Bob Ost, Executive Director, by phone, email or mail:

Email: TRUnltd@aol.com

Phone: (212) 714-7628

Website: <http://www.truonline.org>

Address: 309 West 104th St, #1D, New York, NY 10025